



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

June 12, 2018

Dan McVicker  
Norwood Properties, LLC  
5344 Stanford Drive  
Nashville, TN 37215

Re: **RFQ # 1033669, East Household Hazardous Waste Building Improvements**

Dear Mr. McVicker:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1033669 for East Household Hazardous Waste Building Improvements. This letter hereby notifies you of Metro's intent to award to Norwood Properties, LLC, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at [brad.wall@nashville.gov](mailto:brad.wall@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact JoeAnn Carr, BAO Representative, at (615) 880-2338 or at [joeann.carr@nashville.gov](mailto:joeann.carr@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below						
East Household Hazardous Waste Building Improvements; RFQ # 1033669	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	15.0%	10.00%	90.00%	\$415,000	\$456,500	\$415,000
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Norwood Properties, LLC	\$415,000.00	\$329,260.00	\$62,250	\$296,334	\$118,666	Awarded
Rock City Construction, LLC	\$557,237.00	\$238,288.00	\$83,586	\$0	\$557,237	Exceeds MACP
Dowdle Construction Group LLC	\$568,192.00	\$277,511.00	\$85,229	\$0	\$568,192	Exceeds MACP

## PNP Compliance Results Form

Department Name: Public Works

RFP/ITB Number: 1033669

Procurement Name: East Household Hazardous Waste Building Improvements

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Norwood Properties, LLC	Yes	Norwood Properties, LLC is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: A-Action Air, MBE (Declined), Gipson Mechanical, MBE (Declined), Southeastern Constructors, MBE (Declined) and Relevant Resources Group, MBE (Accepted @ .2%) to perform vendor management.

\*Denotes Contractor with whom follow up was required

Date: 05/17/18

Metro Buyer: Brad Wall

BAO Rep: JoeAnn Carr

## BAO SBE Assessment Sheet

**BAO Specialist:** Carr, JoeAnn

**Contract Specialist:** Brad Wall

**Date:** 05/17/18

**Department Name:** Public Works

**RFP/ITB Number:** 1027700

**Project Name:** East Household Hazardous Waste Building Improvements

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Norwood Properties, LLC	\$415,000.00	\$329,260.00	yes	79.34%	Prime is an approved SBE and will perform 51.55% of the work and has proposed approved SBEs Walker Electric at 12.97%, and Woods Mechanical Constructors at 14.82%

\*For ITBs, only apparent low bidder will be listed.

**From:** [Hand, Clayton \(Public Works\)](#)  
**To:** [Wall, Brad \(Finance - Procurement\)](#)  
**Subject:** RE: RFQ # 1033669 East Household Hazardous Waste Building Improvements  
**Date:** Tuesday, June 05, 2018 9:38:23 AM

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Brad,

We will go with the low bidder.  
We will find additional money.

Thanks,  
Clay

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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Wednesday, May 16, 2018 11:17 AM  
**To:** Hand, Clayton (Public Works)  
**Subject:** RFQ # 1033669 East Household Hazardous Waste Building Improvements

Clay,

RFQ # 1033669 East Household Hazardous Waste Building Improvements closed yesterday at 2:00 P.M with three bidders. The low bidder came in at \$415,000. The initial budget was \$286,540 so this bid came in over budget by \$128,460. The low bidder's response still has to be evaluated by the BAO in regards to the PNP program that was assigned to the solicitation.

Would the Department like to move forward with this solicitation even though it came in over budget?

Brad Wall  
Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)